

Ohio Valley University
Petition for Gen Ed Substitution

This application is for program directors seeking approval to substitute an alternative course for a conventional OVU general education requirement on a programmatic basis. That is, this is an application to change the general education requirements for students in a particular major or college—not a one-time substitution.

NOTE: A complete petition for a Gen Ed Substitution consists of three items:

1. This application outlining the curricular details of the substitution.
2. A sample syllabus for the Proposed Substitute Course which must include details about how the Substitute Course satisfies required SLOs.
3. A hearing before the General Education Committee to answer questions and ensure that the petition has been communicated clearly.

Program Seeking Substitution:

Program Director:

Existing General Education Course Category or specific Course(s) and no. of credits:

Proposed Substitute Course and no of credits:

Rationale (why a substitution would be beneficial):

Student Learning Outcome(s) of Conventional Gen Ed Course:

Owner(s) of SLO(s):

SLO Conventional Assessment:

Additional Assessment (if any):

Proposed date for Gen Ed Committee hearing (See Committee Chair for available dates.):

Petition Representative(s) to attend hearing:

Attach sample syllabus to this form.

Program Director approves this petition and agrees to share data from conventional and/or substitute assessments in a timely, accessible manner.

Program Director Signature: _____ Date: _____

SLO Owner(s) Signature: _____ Date: _____

Gen Ed Committee Chair Signature: _____ Date: _____